

Description of the services related to the control of hazardous materials pursuant to the requirements of Annex 3 to Article 16 of the Regulation on Administrative Services

671 Issuing permits for acquisition of explosives and pyrotechnical articles by natural bodies and legal entities registered as merchants and by cultural organizations under the Protection and Development of Culture Act

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnical Articles - Art. 50, para 1

Authority issuing individual administrative act:

The Director of the National Police General Directorate or an authorized official, or the head of the local police station

Reception of documents:

At an administrative services desk

Issuing procedure and required documents:

Natural persons and legal entities registered as merchants under the Commercial Act, persons set up under a law or by an act of the Council of Ministers and cultural organizations under the Law on Protection and Development of Culture may acquire explosives and pyrotechnical articles, Category 1 fireworks, by purchasing, by inheritance, by donation or replacement after obtaining a permit for acquisition issued by the Director of the National Police General Directorate /GDNP/ or by an official authorized by him/her, or by the head of the local police station as per the location of the storage site.

In order to obtain a permit for acquisition of explosives and/or pyrotechnical articles, except for Category 1 fireworks, the persons shall submit to the Director of GDNP at MoI, respectively to the head of the local police station as per the location of the storage site, a standard application stating:

1. The name and address of the grantor or transferor;
2. The type and quantity of explosives and / or pyrotechnical articles;
3. The reasonable grounds for issuing the authorization in case of purchase, replacement and donation.
4. UIC, when registered under the Commercial Act, or a certificate of entry in the register under the Non-Profit Legal Entities Act, or attach a copy of a certificate for entry into the relevant register under the national law of the other Member State - in legalized Bulgarian translation.

The following documents shall be attached to the application:

1. A document certifying the way of the acquisition in cases of inheritance;
2. A declaration that the explosives for civilian use and pyrotechnical articles have a "CE" marking, or a unique identification for explosives for civilian purposes;
3. List of persons who will have access to explosives and / or pyrotechnical articles coordinated with the head of the Ministry of Interior at their storage place;

4. A document for paid fee at a rate determined by a tariff.
5. The manager / managers or members of the management bodies of the persons shall submit additionally the following documents:
 - If the manager, the managers or the members of the management bodies of the person are foreign nationals - a document certifying that the person concerned has not been convicted of an intentional crime of general nature;
 - Official document issued by a judicial authority or a relevant document under the national law of other state certifying that the person has no proceedings for general criminal offense;
 - Certificate from a medical institution or a corresponding document under the national legislation of the other country certifying that the person does not suffer from mental disorders.

Upon receipt of the application and the attached documents, the National Police General Directorate (GDNP) or the local police station shall assess the completeness and the relevance of the submitted documentation to the requirements for issuing the respective permit and carry out on-site checks of the storage sites.

The Director of GDNP or the head of the local police station officially checks whether the manager / managers and / or the members of the management bodies of the legal entity fall under the following circumstances:

- a notification received under Art. 182, para. 2, p. 2 or under Art. 221, para. 6 of the Tax and Social Insurance Procedure Code;
- in the last three years, two or more times he/she has been accommodated in sobering premises;
- in the last three years, three or more times violated public order for which administrative penalties have been imposed;
- pre-trial proceedings have been initiated for general crimes.

In case of incompleteness and / or discrepancies with the requirements, GDNP or RD of the Ministry of the Interior shall inform the applicant in writing and give instructions and a 30-day period for their removal.

If the deficiencies and / or inconsistencies found are not removed within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of GDNP or an official authorized by him/her, respectively the head of the local police station, shall issue a permit or reasonably refuse to issue one within one month of the filing of application.

The refusal is subject to appeal under the Administrative Procedure Code.

In case of a grounded refusal for issuing an acquisition permit, the heir shall give in the explosives and / or pyrotechnical articles, except for fireworks of category 1, to GDNP or the local police station for storing, immediately after receiving the refusal. The owner of the products may transfer their ownership to a person who has been granted an acquisition permit after the refusal decision enters into force.

No authorization is required to acquire fireworks of category 2 - up to 5 kg gross weight and category 3 - up to 10 pieces.

How to request the service:

1. By submitting an application at a desk;
2. Via an authorized courier service;
3. Electronically.

Request electronically:

Via the portal for electronic administrative services of the Ministry of Interior: <https://e-uslugi.mvr.bg>

Validity:

3 months

Fee:

100 BGN according to Tariff 4. Bank payment, ATM or via <https://e-uslugi.mvr.bg>

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email address for suggestions: kos_ear@mvr.bg

Receiving the document:

1. At an administrative services desk;
2. Using an authorized courier service.

1307 Amending permits for acquisition of explosives and pyrotechnical articles by natural persons and legal entities registered as merchants and by cultural organizations under the Protection and Development of Culture Act

Legal Grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnical Articles - Art. 70, para 4

Authority issuing the individual administrative act:

The Director of the National Police General Directorate or an official authorized by him/her or the head of respective local police station of the Ministry of Interior.

Reception of documents:

At an administrative services desk

Issuing procedure and required documents:

A person who has obtained permission to acquire explosives and pyrotechnical articles shall notify the National Police General Directorate (GDNP), respectively the local police station in the cases of:

1. Reconstruction of storage sites;
2. Change of managers of storage premises and / or employees who carry out blasting/explosives operations;
3. Change of trade registration or registration of a non-profit legal entity.

The person who has obtained a license for the acquisition of explosives and pyrotechnical articles shall submit within 14 days of the change the documents related to it and a document for a fee paid at a rate determined by tariff.

Upon receipt of the application and documentation, the GDNP, respectively the RD of MoI, shall assess the completeness and the relevance of the submitted documentation to the requirements for issuing of an acquisition permit and shall carry out on-site check when necessary.

In the event of incompleteness and / or discrepancies with the requirements, the GDNP, respectively the local police station shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the deficiencies and / or inconsistencies found are not remedied within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of the National Police General Directorate or an official authorized by him or the head of local police station as per the location of the storage sites within 14 days of the filing date of the documentation shall indicate the change in the issued acquisition permit.

If the deficiencies and / or inconsistencies found are not removed within the given time limit, the procedure for issuing the authorization/permit shall be terminated.

The Director of the National Police General Directorate or an official authorized by him, or the head of the local police station as per the location of the storage site shall indicate the change in the issued acquisition permit within 14 days of the documentation filing date.

How to request the service:

1. By submitting an application at a desk;
2. Via an authorized courier service;

Request electronically:

There is no possibility of electronic submission.

Validity:

According to the validity of the Acquisition Permit

Fee:

100 BGN in accordance with Tariff 4. Payment by bank transfer or ATM.

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email address for suggestions: kos_ear@mvr.bg

Receiving the document:

1. At an administrative services desk;
2. Using an authorized courier service.

1893 Issuing permits for acquisition of firearms and ammunition for them by natural persons and legal entities registered as merchants, by cultural organizations under the Protection and Development of Culture Act and non-profit legal entities

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnical Articles - Art. 50, para 3, art. 76

Authority issuing the individual administrative act:

The Director of the National Police General Directorate, an authorized official or the head of the respective local police station.

Reception of documents:

At an administrative services desk

Issuing procedure and required documents:

The service refers to acquisition of firearms and ammunition by trade companies, sole proprietors and cultural organizations.

For obtaining permission for acquisition of firearms and ammunition for them, natural persons and legal entities registered as merchants under the Commercial Act, persons established by law or by an act of the Council of Ministers and non-profit legal entities registered under the procedure of the Non-Profit Legal Entities Act shall submit a standard application to the Director of the National Police General Directorate (GDNP) at the Ministry of Interior, respectively to the head of the local police station as per the address of storage.

To obtain authorization to acquire firearms and ammunition, natural persons and legal entities registered as merchants and non-profit legal entities registered under the national legislation of another Member State shall file an application to the Director of GDNP at the MoI.

The applications shall state:

1. Way of acquisition;
2. Name and address of the grantor or transferor;
3. Justifiable reason for issuing the authorization in case of donation, purchase and exchange;
4. Type and quantity of firearms and ammunition for them.
5. Natural persons and legal entities registered as merchants and non-profit legal entities registered under the national legislation of a Member State shall submit the UIC when registered under the Commercial Act or a certificate for entry in the Register under the Law on Legal Entities, or a copy of a certificate for entry in the relevant register under the national law of the other Member State shall be attached - in a legalized translation into Bulgarian.

Applications shall be accompanied by the following documents:

1. Document certifying the acquisition of firearms and munitions as an inheritance or a prize;

2. Declaration that the firearms and ammunition acquired for them will be stored under the following conditions:
 - in metal cassettes that are securely fastened and equipped with locked devices; if they can not fit into metal cassette, they must be stored in a separate room with a secret door locking device and a metal entry door.
3. Document for paid fee at a rate determined by tariff.
4. The manager / managers or the members of the management bodies of the legal entities shall submit:
 - if the manager, the managers or the members of the management bodies of the person are foreign nationals - a document certifying that the person concerned has not been convicted of an intentional general crimes;
 - the official document issued by a judicial authority or a relevant document under the national law of the other State certifying that the person has no criminal proceedings for general crimes;
 - a certificate from a medical institution or a corresponding document under the national legislation of the other country certifying that the person does not suffer from mental disorders.

Upon receipt of the documents, GDNP, respectively RD of the Ministry of Interior (MoI) shall assess the completeness and the correspondence of the submitted documents with the requirements for issuing the permit and shall carry out, if necessary, an on-site inspection of the storage sites.

In case of incompleteness and / or discrepancy with the requirements, GDNP, respectively RD of the Ministry of Interior, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the deficiencies and / or inconsistencies found are not removed within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of GDNP at the MoI, respectively the head of RD of the MoI, officially checks the managers for the following circumstances:

- for notification received under Art. 182, para. 2, item 2 or under Art. 221, para. 6 of the Tax and Insurance Procedure Code;
- whether in the last three years they have been placed in sobering premises two or more times;
- whether they violated the public order three or more times in the last three years, for which administrative penalties have been imposed;
- whether the person concerned has been facing pre-trial proceedings for intentional general crimes.

The Director of GDNP with MoI or an official authorized by him, respectively the head of the local police station, shall issue a permit or reasonably refuse to issue one within one month of filing the application.

The refusal is subject to appeal under the Administrative Procedure Code.

Exceptions

Persons who possess permits for the storage of firearms and ammunition for them and their term of validity has not expired, may acquire other firearms/weapons and ammunition for them after

obtaining an acquisition permit, upon submitting an application to the Director of GDNP at the Ministry of Interior, respectively to the head of the local police station as per the location of the storage site, indicating the type and quantity of firearms and their ammunition, accompanied by copies of the respective permits and a fee for payment of the amount determined with a tariff.

How to request the service:

1. By submitting an application at a desk;
2. Via an authorized courier service;
3. Electronically.

Request electronically:

Via the portal for electronic administrative services of the Ministry of Interior: <https://e-uslugi.mvr.bg>

Validity:

3 months

Fee:

100 BGN according to Tariff 4. Bank payment, ATM or via <https://e-uslugi.mvr.bg>

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email address for suggestions: kos_ear@mvr.bg

Receiving the document:

1. At an administrative services desk;
2. Using an authorized courier service.

1539 Change of permits for acquisition of firearms and ammunition for them by natural persons and legal entities, registered as merchants, by cultural organizations under the Protection and Development of Culture Act and non-profit legal entities

Legal basis:

Law on Arms, Ammunition, Explosives and Pyrotechnic Articles - Art. 86, para. 4

Authority issuing the individual administrative act:

The Director of the National Police General Directorate, an official authorized by him, or head of the local police station.

Reception of documents:

At an administrative services desk

Issuing procedure and required documents:

The service is for changes in the issued authorization for acquiring firearms and ammunition in case of changes in the commercial registration or storage conditions.

The person who has obtained permission to acquire firearms and ammunition for them shall notify the National Police General Directorate (GDND), respectively the local police station in case of:

- a change of the address of the sites for storing firearms and ammunition for them;
- a change of the commercial registration / registration as a non-profit legal entity;

The person who has obtained a permit for acquisition shall submit, within 14 days of the change, the documents related to the change and a receipt for paid fee at a rate determined by tariff.

Upon receipt of the documents, the National Police General Directorate, respectively the local police station, assesses the completeness and the consistency of the submitted documents with the requirements for issuing a permit and, if necessary, conducts an on-site inspection of the storage sites.

In case of incompleteness and / or inconsistency with the requirements, the National Police General Directorate, respectively the local police station, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the incompleteness and / or inconsistencies found are not removed within the given time frame, the procedure for issuing a permit shall be terminated.

The Director of the National Police General Directorate, or an official authorized by him, or the head of the local police station at the location of the storage sites, shall reflect the change in the issued acquisition permit within 14 days from the date of filing the documentation.

How to request the service:

1. By submitting an application at a desk;
2. Via an authorized courier service;

Request electronically:

There is no possibility of electronic submission.

Validity:

According to the validity of the Acquisition Permit

Fee:

20 BGN according to Tariff 4. Payment by bank transfer or ATM

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email address for suggestions: kos_ear@mvr.bg

Receiving the document:

1. At an administrative services desk;
2. Using an authorized courier service.

1067 Issuance of permits for the acquisition of firearms and ammunition by natural persons

Legal basis:

Law on Arms, Ammunition, Explosives and Pyrotechnical Articles - art. 50, para. 3, art.76

Authority issuing the individual administrative act:

The Director of the National Police General Directorate, an official authorized by him, or the head of the local police station.

Reception of documents:

At an administrative services desk

Issuing procedure and required documents:

In order to obtain a permit to acquire firearms and ammunition for them, Bulgarian citizens, nationals of other Member States residing on the territory of the Republic of Bulgaria, and third-country nationals permanently residing in the territory of the Republic of Bulgaria, shall file a standard application with the head of the local police station as per their permanent address.

To obtain a permit to acquire firearms and ammunition for them, natural persons residing in the territory of another Member State shall file a standardized application with the Director of the National Police General Directorate.

The applications shall include:

- way of acquisition;
- name and address of the grantor or transferor;
- a good reason for issuing a permit in the case of donation, purchase and replacement;
- the type and quantity of firearms and ammunition for them.

Applications shall be accompanied by the following documents:

1. Document certifying the acquisition of firearms and ammunition as inheritance and as a prize;
2. A declaration that the firearms and ammunition acquired for them will be stored under the following conditions:
 - in metal cases (safes), securely fixed, fitted with lockable devices, if they cannot fit into the metal frames, they shall be stored in a separate room with a door with a secret locking device and a metal entrance door.
3. Document certifying completion of basic education.
4. Document (receipt) for a paid fee according to the tariff.
5. If the person is a foreign national - a document certifying that the person concerned has not been convicted of an intentional crime of general nature.
6. An official document issued by a judicial authority or a relevant document under the national legislation of the other State, certifying that no criminal proceedings have been initiated against the person for intentional general offense.
7. A medical certificate from a medical establishment or a relevant document under the national legislation of the other State, certifying that the person does not suffer from mental disorders.
8. Persons residing in another Member State shall submit along with the documentation a prior written approval from the relevant authority of the Member State in which the person is residing

Individuals applying for authorization to acquire firearms and their ammunition for sporting purposes shall additionally submit a membership document from the relevant sports organization under the Physical Education and Sports Act. Where the persons are residing on the territory of another Member State, a document in legalized translation into Bulgarian language should be also submitted.

Individuals applying for authorization to acquire firearms and their ammunition for hunting purposes shall additionally present a certified hunting ticket under the Hunting and Game Protection Act. Where the persons reside in the territory of another Member State, a corresponding document in legalized translation into Bulgarian should be also submitted.

When applying for permission for acquisition of hunting rifled weapons, individuals shall also present a certificate of selective hunting.

Exceptions

Persons possessing firearms and ammunition, for which they have storage and / or carry and use permits and their term has not expired, may acquire other firearms and ammunition for them after obtaining an acquisition permit. The person shall submit an application to the director of the National Police General Directorate – MoI, respectively to the head of the local police station as per his/her permanent address, indicating the type and quantity of firearms and their ammunition, together with copies of the respective permits and a receipt for the amount of paid fee defined by tariff.

Acquisition of weapons by civil servants and diplomatic mission officials

The state officials from the Ministry of Interior, the State Agency for National Security, the State Intelligence Agency, the State Agency for Technical Operations, the General Directorate of Security and the Chief Directorate for the Execution of Punishments with the Ministry of Justice, the officials from the Chief Prosecutor's Protection Bureau and the Armed Forces officers, the officers and sergeants from the National Service for Protection, as well and the officials from the State Commission on Information Security performing the activity under Art. 9, item 18 of the Protection of Classified Information Act, are authorized to acquire short-range firearms and ammunition for them by the Director of the National Police General Directorate – MoI, by an official authorized by him, or by the head of local police station at the permanent address, a sample application specifying the type and quantity of firearms and ammunition for them, accompanied by the following documents:

1. Official document from the respective institution that they are employees or military officers
2. Certificate of suitability for use when the firearm is not new
3. Document for a paid fee at a rate determined by a tariff.

To obtain permission to acquire short-range firearms and ammunition for them, persons with termination of service, except for those who are subject to the disciplinary punishment of "dismissal", shall submit to the Director of the National Police General Directorate, respectively to the head of the local police station at their permanent address, an application form stating the type and quantity of firearms and ammunition for them, together with the following documents:

1. Official document from the relevant institution certifying that the person is a former employee;
2. If the person is a foreign national - a document certifying that the person concerned has not been convicted of an intentional general crime;
3. Official document issued by a judicial authority or a relevant document under the national legislation of the other state, certifying that there are no criminal proceedings for intentional general crimes against the person;
4. Medical certificate from a medical establishment or relevant document under the national legislation of the other country, certifying that the person does not suffer from mental disorders;
5. Certificate of eligible use when the firearm is not new;
6. Document for a paid fee at a rate determined by a tariff.

Employees of a foreign diplomatic mission who are nationals of the sending state may acquire short firearms and ammunition for work-related purposes in compliance with the principle of reciprocity, after the relevant authorization has been issued by the director of the National Police General Directorate – MoI, or by an authorized by him official.

For obtaining the permit, the Ministry of Foreign Affairs shall submit to the National Police General Directorate the following documents:

1. A diplomatic note from the Ministry of Foreign Affairs of the respective state to the Ministry of Foreign Affairs of the Republic of Bulgaria requesting the issuance of a permit for each employee;

2. A copy and a Bulgarian translation of the document issued by the competent authority of the sending state, endorsed by a Bulgarian diplomatic representation, certifying the right of the diplomatic officer to possess and carry the specified type of firearms and ammunition for them;

3. An official note from a Bulgarian diplomatic representation issued to the officer in case of imminent import or transportation on the territory of the Republic of Bulgaria of owned by him firearms and ammunition for them.

How to request the service:

1. Submitting the application at the respective desk;
2. Using an authorized courier service.

Request electronically:

There is no possibility for electronic submission.

Validity:

3 months

Fee:

20 BGN in accordance with Tariff 4. Payment by bank transfer or ATM.

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email for suggestions:

kos_ear@mvr.bg

Receiving the document:

1. At an administrative services desk;
2. Using an authorized courier service.

240 Change of permits for acquisition of firearms and ammunition for them by physical persons

Legal grounds

Law on Arms, Ammunition, Explosives and Pyrotechnical Articles - Art. 86, para.4

Authority issuing the individual administrative act:

The director of the National Police General Directorate, an official authorized by him, or the head of the local police station.

Reception of documents:

At an administrative services desk

Issuing procedure and required documents:

The person who has received a permit for acquisition of firearms and ammunition for them shall notify the National Police General Directorate, respectively the local police station, in case of change of the permanent address.

The person shall present within 14 days of the change the documents related to it, a document for paid fee at a rate determined by the tariff.

Upon receipt of the documents, the National Police General Directorate - MoI, respectively the local police station shall assess the completeness and the correspondence of the submitted documents to the requirements for issuing the permit and, if necessary, shall conduct an on-site inspection of the storage sites.

In case of incompleteness and / or inconsistency with the requirements, the National Police General Directorate, respectively the local police station, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the found incompleteness and / or inconsistencies are not removed within the given time frame, the procedure for issuing a permit shall be terminated.

The Director of the National Police General Directorate, or an official authorized by him, or the head of the local police station at the location of the storage sites, shall indicate the change in the issued acquisition permit within 14 days from the date of filing the documentation.

How to request the service:

1. Submitting an application at relevant counter
2. Using an authorized courier service.

Request electronically:

There is no possibility of electronic submission.

Validity:

According to the validity of the issued permit for acquisition

Fee:

5 BGN according to Tariff 4. Payment by bank transfer or ATM.

Control body:

Higher authority

Appeal:

As per the procedure of the Administrative Procedure Code.

Email for suggestions:

kos_ear@mvr.bg

Receiving the document:

1. At an administrative services desk;
2. Using an authorized courier service.

777 Issuance of permits for acquisition by inheritance by physical persons and non-profit legal entities of explosives and pyrotechnic articles

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnical Articles - Art. 50, para.2

Authority issuing the individual administrative act:

The director of the National Police General Directorate or an authorized by him official, or the head of a local police station.

Reception of documents:

At an administrative services desk

Issuing procedure and required documents:

Bulgarian nationals, nationals of other Member States residing on the territory of the Republic of Bulgaria, third-country nationals permanently residing on the territory of the Republic of Bulgaria and non-profit legal entities registered under the Non-Profit Legal Entities Act may acquire only by inheritance explosives and pyrotechnical articles after obtaining an acquisition permit, issued by the director of the National Police General Directorate or by an official authorized by him, or by the head of the local police station as per the location of the storage site.

Physical persons residing in another Member State may acquire by inheritance explosives and pyrotechnic articles on the territory of the Republic of Bulgaria upon obtaining a permit for acquisition issued by the director of the National Police General Directorate or by an official authorized by him.

After receiving the documents, the National Police General Directorate - MoI, respectively the local police station shall assess the completeness and the correspondence of the submitted documents to the requirements for issuing the permit and, if necessary, shall conduct an on-site inspection of the storage sites.

In case of incompleteness and / or inconsistency with the requirements, the National Police General Directorate, respectively the local police station, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the found incompleteness and / or inconsistencies are not removed within the given timeframe, the procedure for issuing a permit shall be terminated.

The Director of the National Police General Directorate, or an official authorized by him, or the head of the local police station at the location of the storage sites, shall indicate the change in the issued acquisition permit within 14 days from the date of filing the documentation.

In order to obtain permission to acquire explosives and / or pyrotechnics, the persons shall submit to the director of the National Police General Directorate – MoI, respectively to the head of the local police station as per the location of the storage site, a standard application stating:

- name and address of the (deceased) grantor or transferor
- type and quantity of explosives and/ or pyrotechnical articles.

The following documents should accompany the application:

1. Document certifying the way of their acquisition in cases of inheritance;
2. Declaration that the explosives for civil purposes and pyrotechnical articles have a "CE" marking or a unique identification for explosives for civil purposes;
3. List of persons who will have access to the explosives and / or pyrotechnical articles, coordinated with the head of the local police station at their storage site;
4. Document for paid fee to the amount defined by the tariff;
5. If the person is a foreign national - a document certifying that the person concerned has not been convicted of intentional general offenses;
6. Official document issued by a judicial authority, or a relevant document under the national legislation of the other country certifying that no criminal proceedings have been initiated against the person for a intentional offense of general nature;
7. Medical certificate from a medical establishment or relevant document under the national legislation of the other country certifying that the person does not suffer from mental disorders.

How to request the service:

1. Submitting the application at the respective desk;
2. Using an authorized courier service.

Request electronically:

There is no possibility for electronic submission.

Validity:

3 months

Fee:

20 BGN according to Tariff 4. Payment by bank transfer or ATM.

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email for suggestions:

kos_ear@mvr.bg

Receiving the document:

1. . At an administrative services desk;
2. Using an authorized courier service.

867 Change of permits for acquisition by physical persons and non-profit legal entities of explosives and pyrotechnical articles as inheritance

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnical Articles , art. 70, para.4

Authority issuing the individual administrative act:

The director of the National Police General Directorate or an official authorized by him, or the head of a local police station.

Reception of documents:

At an administrative services desk

Issuing procedure and required documents:

A person authorized to acquire, store and / or use explosives and pyrotechnical articles shall notify the National Police General Directorate with MoI or the respective local police station in cases of:

- reconstruction of the storage sites;
- change of the registration of a non-profit legal entity.

A person who has received a permit for acquisition, shall present within 14 days of the change the documents related to it and a document/ receipt for paid fee at a rate determined by the tariff.

After receiving the application and documents, the National Police General Directorate - MoI, respectively the local police station shall assess the completeness and the correspondence of the submitted documents to the requirements for issuing the permit and, if necessary, shall conduct an on-site inspection of the storage sites.

In case of incompleteness and / or inconsistency with the requirements, the National Police General Directorate, respectively the local police station, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the found incompleteness and / or inconsistencies are not removed within the given time frame, the procedure for issuing a permit shall be terminated.

The director of the National Police General Directorate, or an official authorized by him, or the head of the local police station at the location of the storage sites, shall indicate the change in the issued acquisition permit within 14 days from the date of filing the documentation.

How to request the service:

1. Submitting the application at the respective desk;
2. Using an authorized courier service.

Request electronically:

There is no possibility for electronic submission.

Validity:

According to the validity of the issued permit for acquisition.

Fee:

5 BGN in accordance with Tariff 4. Payment by bank transfer or ATM.

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email for suggestions:

kos_ear@mvr.bg

Receiving the document:

1. At an administrative services desk;
2. Using an authorized courier service.

1678 Issuance of permits for the storage of explosives and pyrotechnical articles by physical persons and legal entities registered as merchants

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnical Articles, art. 62, art. 63 and art. 63a

Authority issuing the individual administrative act:

The director of National Police General Directorate or authorized by him official, or head of the local police station.

Reception of documents:

At an administrative services desk

Issuing procedure and required documents:

In case of issued permit for acquisition of explosives and pyrotechnical articles:

In order to obtain a permit for storage, the person who has received a permit for acquisition of explosives and pyrotechnical articles, shall submit to the director of the National Police General Directorate, respectively to the head of the local police station as per the location of the storage site, an application accompanied by the following documents:

1. Authorization for use of the sites (objects), or another substitute document, issued under the Spatial Development Act;
2. Document certifying the legal grounds for the use of the sites;
3. Passport of the storage site for explosives and pyrotechnics;
4. Copy of the certificate of competence of the managers of the relevant storage sites for labor safety of explosive works, or a relevant document under the national legislation of another member state;
5. Copy of the contract with a person performing private security activities;
6. Document for paid fee at a rate determined by the tariff.

Without issued permit for acquisition of explosives and pyrotechnical articles:

Physical bodies and legal entities registered as merchants on the territory of a member state, and bodies established under a law or with an act of the Council of Ministers applying to obtain a permit for storage of explosives and pyrotechnics shall have:

- warehouses for storage – owned or hired, which meet the technical regulations and norms for designing constructions for producing and storing explosives, ammunition and pyrotechnics, and meet the requirements for physical protection of the constructions, as per the Spatial Development Act;
- manager of the storage warehouse;
- personnel who monitor the compliance with the regulations for safety when working with explosives, ammunition and pyrotechnics;
- specialists who keep track of the movement of the items stored.

In order to obtain a permit for storing explosives and pyrotechnical articles, the persons shall submit to the director of the National Police General Directorate, respectively to the head of the local police station as per the location of the warehouse, an application form to include an Unified Identification Code (UIC) when the persons are registered under the Commercial Act, or a copy of certificate for entry into the relevant register under the national legislation of the respective member state, with a legalized translation into Bulgarian. The following papers shall be also submitted:

1. Authorization for use of the sites (objects), or another substitute document, issued under the Spatial Development Act;
2. Document certifying the legal grounds for the use of the sites;
3. Passport of the storage site for explosives and pyrotechnics;
4. Copy of the certificate of competence of the managers of the relevant storage sites for labor safety in explosive works, or a relevant document under the national legislation of another member state;
5. Copy of the contract with a person performing private security activities;
6. Document for paid fee at a rate determined by the tariff;
7. The following documents shall be submitted regarding the manager/ managers, or the members of the management bodies of the persons, the managers of the storage warehouse, the personnel monitoring the compliance with the safety regulations when working with explosives, ammunition and pyrotechnics, the specialists who keep track of the movement of the stored articles:
 - when the person is a foreign national – document certifying that the person has not been convicted for intentional crime of general nature;
 - official document issued by a juridical authority, or a relevant document under the national legislation of the other state, certifying that there are no initiated pretrial proceedings against the person for intentional crime of general nature;
 - medical certificate from a medical institution or a relevant document under the national legislation certifying that the person does not suffer from mental disorders.
8. Copy of the labor contracts and documents for qualifications of the storage warehouse manager, the personnel monitoring the compliance of the safety regulations in the work with explosives, ammunition and pyrotechnics, the specialists who keep track of the movement of the stored articles.

Upon receipt of the application form and the documents, the National Police General Directorate (NPGD), respectively the local police station, assesses the completeness and compliance of the submitted documentation with the requirements for issuance of the respective permit, and performs an on-site check of the storage objects.

In case of incompleteness and / or inconsistency with the requirements, the National Police General Directorate, respectively the local police station, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the incompleteness and / or inconsistencies found are not removed within the given time frame, the procedure for issuing a permit shall be terminated.

The director of the NPGD, or the head of the local police station, shall officially check the following circumstances:

- whether pretrial proceedings have been initiated for intentional crime of general nature against the physical person, or the manager(s) of the management bodies of the legal entity;
- whether notification has been received under art. 182, para. 2, item 2, or under art. 221, para. 6 of the Tax-Insurance Procedure Code;

- whether the person has been accommodated two or more times in sobering facility during the past three years;
- whether the person has the violated three or more times the public order during the past three years, for which they have been imposed administrative penalties.

The director of the National Police General Directorate or an authorized by him official, respectively the head of the local police station, shall issue, or provide a motivated refusal to issue, a permit within a one-month of the date of the application.

The refusal is subject to appeal under the Administrative Procedure Code.

How to request the service:

1. Submitting the application at the respective desk;
2. Using an authorized courier service.

Request electronically:

There is no possibility for electronic submission.

Validity:

5 years

Fee:

500 BGN in accordance with Tariff 4. Payment by bank transfer or ATM.

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email for suggestions:

kos_ear@mvr.bg

Receiving the document:

1. At an administrative services desk;
2. Using an authorized courier service.

1318 Change of permits for storage of explosives and pyrotechnical articles by natural bodies and legal entities registered as merchants

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnical Articles – art. 70, para.4

Authority issuing the individual administrative act:

The director of the National Police General Directorate or an authorized by him official, or the head of the local police station.

Reception of documents:

At an administrative services desk

Issuing procedure and required documents:

A person who has obtained a permit for storage of explosives and pyrotechnics, shall notify the National Police General Directorate or the respective local police station, in cases of:

- reconstruction of the storage sites;
- change of the warehouse managers and/or the personnel doing explosive work;
- change of the business registration.

In these cases, the person who has obtained a permit for storing explosives and pyrotechnics shall present within a 14-days period since the change has entered into force the documents related to the change, and a document for paid fee at a rate determined by the tariff.

Upon receiving the application and documentation, the National Police General Directorate, respectively the local police station, shall assess the completeness and correspondence of the submitted documents to the requirements for issuing the respective permit, and shall perform an on-site check of the storage sites.

In the case of established incompleteness and/or lack of correspondence with the requirements, GDNP, respectively the LPS of MoI, shall notify the applicant in writing, providing instructions and a 30-day period for their removal.

If the found incompleteness and/or inconsistencies are not remedied within the given timeframe, the procedures for issuing the permit shall be terminated.

The director of the National Police General Directorate or an authorized by him official, or the head of the LPS of MoI as per the location of the storage sites, shall register within a 14-day period the change in the issued permit for storage.

How to request the service:

1. Submitting the application at the respective desk
2. Using an authorized courier service.

Request electronically:

There is no possibility of electronic submission

Validity:

As per the storage permit validity

Fee:

50 BGN in accordance with Tariff 4. Payment by bank transfer or ATM.

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email for suggestions:

kos_ear@mvr.bg

Receiving the service result:

1. At an administrative service desk

2. Through an authorized courier service

993 Issuing permits for storage of explosives and pyrotechnic articles by natural and legal entities with nonprofit purposes

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnic Articles, art. 62

Authority issuing an individual administrative act:

Director of National Police General Directorate or an official authorized by him, or the head of Local Police Station.

Reception of documents:

At an administrative services desk

Issuing procedure and necessary documents:

In order to obtain a storage permit, the person authorized to acquire explosives and pyrotechnic articles shall submit to the Director of the National Police General Directorate (GDNP), respectively to the head of Local Police Station (LPS) of the Ministry of Interior as per the location of the warehouse, an application as per the template, accompanied by the following documents:

1. Permit for the use of the sites or another substitute document, issued by the order of the Spatial Development Act;
2. Document certifying the legal basis for the use of the sites;
3. Passport of the explosives and pyrotechnic articles warehouse;
4. Copy of the certificate of competence of the managers of the relevant work safety warehouses for blasting works or a relevant document under the national legislation of another Member State;
5. Copy of a contract with a person performing a private security activity;
6. Document for paid fee at a rate determined by a tariff.

Upon receipt of the application and the documentation, GDNP, respectively LPS of the Ministry of Interior, shall evaluate the completeness and the correspondence of the submitted documentation with the requirements for issuing the respective permit and shall carry out an on-site inspection of the storage sites.

In case of incompleteness and/or inconsistency with the requirements, GDNP, respectively LPS of the Ministry of Interior, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the deficiencies and/or inconsistencies found are not remedied within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of GDNP or the head of LPS of the Ministry of Interior shall check ex officio the following circumstances:

- whether pre-trial proceedings have been initiated for an intentional crime of a general nature against the natural person or the manager(s) and/or the members of the management bodies of the legal person;
- whether a notification under Art. 182, para. 2, item 2 or under Art. 221, para. 6 of the Tax and Insurance Procedure Code has been received;

- whether during the last three years the person have been placed in a sobering premises two or more times;
- whether in the past three years the person has breached public order for which administrative penalties have been imposed;

The director of the National Police General Directorate or an official authorized by him/her, respectively the head of the head the Local Police Station - MoI, shall issue, or provide a motivated refusal to issue, a permit within a one-month period of the submission of the application.

The refusal is subject to appeal under the Administrative Procedure Code.

How to request the service:

1. Submitting an application at the respective desk
2. Using an authorized courier service.

Request electronically:

There is no possibility of electronic submission

Validity:

5 years

Fee:

200 BGN in accordance with Tariff 4. Payment by bank transfer or ATM.

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email for suggestions:

kos_ear@mvr.bg

Receiving the service result:

1. At an administrative service desk
2. Through an authorized courier service

241 Change in the permits for storage of explosives and pyrotechnic articles by natural and legal entities with nonprofit purposes

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnic Articles, Art. 70, Para 4

Authority issuing an individual administrative act:

Director of National Police General Directorate or an official authorized by him, or head of LPS of MoI

Reception of documents:

Administrative services desk

Issuing procedure and necessary documents:

A person who has obtained a permit for storage of explosives and pyrotechnics articles shall notify the National Police General Directorate, respectively the LPS of MoI, in the case of:

- reconstruction of the storage sites
- changes in the warehouse managers and/or the personnel doing explosive work
- change of the business registration

In these cases the person who has obtained a permit for storing explosives and Pyrotechnic Articles shall present within a 14-day period since the change entered into force the documents related to the change, and a document for paid fee at amount determined by a tariff.

Upon receiving the application and the documentation, the National Police General Directorate (GDNP), respectively the LPS of MoI, shall assess the completeness and correspondence of the submitted documents with the requirements for issuing the respective permit, and shall perform an on-site check of the storage sites

In the case of established incompleteness or lack of correspondence with the requirements, GDNP, respectively the LPS of MoI, shall notify the applicant in writing, providing instructions and a 30-day period for their removal.

If the found incompleteness and/or inconsistencies are not remedied within the given timeframe, the procedures for issuing the permit shall be terminated.

The director of the National Police General Directorate or an official authorized by him/her, or the head of the LPS of MoI as per the location of the storage sites, shall register within a 14-day period the change in the issued permit for storage.

How to request the service:

1. Submitting the application at the respective desk
2. Using an authorized courier service.

Request electronically:

There is no possibility of electronic submission

Validity:

As per the storage permit validity

Fee:

20 BGN in accordance with Tariff 4. Payment by bank transfer or ATM.

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email for suggestions:

kos_ear@mvr.bg

Receiving the service result:

1. At an administrative services desk

2. Through an authorized courier service

774 Issuance of permits for the use of explosives and pyrotechnic articles by natural and legal persons registered as merchants and by non-profit legal entities

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnic Articles, Art. 64, art. 65, Para 2

Authority issuing an individual administrative act:

Director of National Police General Directorate or an official authorized by him, or the head of the LPS of MoI

Reception of documents:

An administrative services desk

Issuing procedure and required documents:

The service related to the issuance of permits for use of explosives and pyrotechnic articles by natural and legal persons registered as traders and by non-profit legal entities with issued storage permits and without issued ones.

In the case of issued permit for storage of explosives and pyrotechnic articles:

In order to obtain a use permit, the person who has received a storage permit shall submit to the Director of the National Police General Directorate (GDNP) - for the territory of the whole country, respectively to the Head of the LPS of the Ministry of Interior at the place of use, an application accompanied by the following documents:

1. Copy of a work safety certificate for blasting work or a corresponding document under the national law of another Member State for the person or the staff to carry out the blasting operations;
2. List of employees to carry out blasting operations;
3. Document for paid fee at a rate determined by a tariff.

Without an issued permit for storage of explosives and pyrotechnic articles:

In order to obtain a permit for use of explosives and pyrotechnic articles, natural and legal persons registered as traders and non-profit legal entities registered under the national legislation of a Member State shall file an application with a UIC described, when they are registered under the Commercial Act or a certificate for entry in the register under the Non-Profit Legal Entities Act, or enclose a certificate for entry in the relevant register under the national law of the other Member State - in a legalized translation in Bulgarian, accompanied by:

1. A list of the manager(s) and/or the members of the management bodies and personnel who will carry out the blasting operations, accompanied by:

- if the manager, the managers or the members of the management bodies of the person are foreign nationals - a document certifying that the person concerned has not been convicted of a criminal offense of a general nature;

- an official document issued by a judicial authority or a corresponding document under the national law of the other state certifying that there are no criminal proceedings for general criminal offense against the person;

- a medical certificate from a medical establishment or a relevant document under the national legislation of the other state certifying that the person does not suffer from mental disorders.
- copy of a work safety certificate for blasting work or a corresponding document under the national law of another Member State for the personnel performing blasting operations;

2. A document for paid fee at a rate determined by a tariff.

Upon receipt of the application and documentation, GDNP, respectively LPS of the Ministry of Interior, shall evaluate the completeness and the correspondence of the submitted documentation with the requirements for issuing the respective permit and carry out an on-site inspection of the storage sites.

In case of incompleteness and/or inconsistency with the requirements, GDNP, respectively LPS of the Ministry of Interior, shall notify the applicant in writing and shall give instructions and a 30-day period for their removal.

If the deficiencies and/or inconsistencies found are not remedied within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of GDNP or the head of LPS of the Ministry of Interior shall check ex officio the following circumstances:

- whether pre-trial proceedings have been initiated for an intentional crime of a general nature against the natural person or the manager/managers and/or the members of the management bodies of the legal person;
- whether a notification under Art. 182, para. 2, item 2 or under Art. 221, para. 6 of the Tax and Insurance Procedure Code has been received;
- whether during the last three years two or more times have been placed in a sobering premises;

The director of the National Police General Directorate or an official authorized by him/her, respectively the head of the LPS of MoI, shall issue, or provide a motivated refusal to issue, a permit within a one-month period of the submission of the application.

The refusal is subject to appeal under the Administrative Procedure Code.

How to request the service:

1. Submitting application at the respective desk
2. Using an authorized courier service.

Request electronically:

There is no possibility of electronic submission

Validity:

5 years

Fee:

500 BGN in accordance with Tariff 4. Payment by bank transfer or ATM.

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email for suggestions:

kos_ear@mvr.bg

Receiving the service result:

1. At an administrative service desk
2. Through an authorized courier service

1784 Change of permits for use of explosives and pyrotechnic articles by natural and legal persons registered as merchants and by non-profit legal entities

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnic Articles, art. 70, Para 4

Authority issuing an individual administrative act:

The director of National Police General Directorate or an official authorized by him, or the head of the LPS of MoI.

Reception of documents:

At an administrative services desk

Issuing procedure and necessary documents:

The person licensed for use of explosives and pyrotechnic articles shall notify the General Directorate National Police (GDNP), respectively the LPS of MoI, in case of:

- reconstruction of storage sites;
- changes in the employees who perform blasting;
- changes in the commercial registration or registration as a non-profit legal entity.

The person licensed to use explosives and pyrotechnic articles shall submit within 14 days of the change the related documents and a document for paid fee at a rate determined by a tariff.

Upon receipt of the application and documentation, GDNP, respectively the LPS, shall assess the completeness and the correspondence of the submitted documentation with the requirements for issuing the respective permit and shall conduct an on-site inspection on the storage sites, if necessary.

In case of incompleteness and/or discrepancies with the requirements, NPGD, respectively the LPS of MoI shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the deficiencies and/or inconsistencies found are not removed within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of GDNP or an official authorized by him/her, or the head of the LPS of MoI at the location of the storage sites shall reflect the change in the issued permit, in 14 days from the date of submission of the documentation.

How to request the service:

1. Submitting application at the respective desk
2. Using an authorized courier service.

Request electronically:

There is no possibility of electronic submission

Validity:

As per the use permit validity

Fee:

50 BGN in accordance with Tariff 4. Payment by bank transfer or ATM.

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email for suggestions:

kos_ear@mvr.bg

Receiving the service result:

1. At an administrative services desk
2. Through an authorized courier service

1319 Issuing of permits for use of pyrotechnic articles by natural persons

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnic Articles, art. 65, Para 1

Authority issuing an individual administrative act:

The director of National Police General Directorate or an official authorized by him, or the head of the LPS of MoI.

Reception of documents:

At an administrative service desk

Issuing procedure and necessary documents:

In order to obtain a license for the use of pyrotechnic articles, Bulgarian citizens, nationals of other Member States residing on the territory of a Member State and third-country nationals residing on the territory of the Republic of Bulgaria shall submit to the Director of the General Directorate National Police (GDNP) for the territory of the country, respectively to the head of the LPS of the Ministry of the Interior as per the place of their use, application in a standard form, accompanied by the following documents:

1. If the person is a foreign national - a document certifying that the person concerned has not been convicted of an intentional crime of a general nature;

2. An official document issued by a judicial authority or a relevant document under the national law of the other state certifying that the person has not been prosecuted in criminal proceedings for general crimes;
3. A medical certificate from a medical establishment or a relevant document under the national law of the other state certifying that the person does not suffer from mental disorders.
4. A copy of a work safety license for blasting work or a relevant document under the national legislation of another Member State;
5. Document for paid fee at a rate determined by a tariff.

Upon receipt of the application and documentation, GDNP, respectively LPS of the Ministry of Interior, shall evaluate the completeness and the correspondence of the submitted documentation with the requirements for issuing the respective permit and shall carry out an on-site inspection of the storage sites.

In case of incompleteness and/or inconsistency with the requirements, GDNP, respectively LPS of the Ministry of Interior, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the deficiencies and/or inconsistencies found are not remedied within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of GDNP or the head of LPS of the Ministry of Interior shall check ex officio the following circumstances:

- whether pre-trial proceedings have been initiated for an intentional crime of a general nature against the natural person or the manager/managers and/or the members of the management bodies of the legal person;
- whether a notification under Art. 182, para. 2, item 2 or under Art. 221, para. 6 of the Tax and Insurance Procedure Code has been received;
- whether during the last three years two or more times have been placed in a sobering premises;

The director of the National Police General Directorate or an official authorized by him/her, respectively the head of the LPS of MoI shall issue, or provide a motivated refusal to issue, a permit within a one-month period of the submission of the application.

The refusal is subject to appeal under the Administrative Procedure Code.

How to request the service:

1. Submitting application at the respective desk
2. Using an authorized courier service.

Request electronically:

There is no possibility of electronic submission

Validity:

5 years

Fee:

200 BGN in accordance with Tariff 4. Payment by bank transfer or ATM.

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email for suggestions:

kos_ear@mvr.bg

Receiving the service result:

1. At an administrative service desk
2. Through an authorized courier service

994 Changes in permits for use of pyrotechnic articles by natural persons

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnic Articles, art. 70, Para 4

Authority issuing an individual administrative act:

The director of National Police General Directorate or an official authorized by him, or the head of the LPS of MoI.

Reception of documents:

At an administrative services desk

Issuing procedure and necessary documents:

The person licensed to use pyrotechnic articles shall notify the General Directorate National Police (GDNP), respectively the LPS of the Ministry of Interior, in case of:

- Reconstruction of storage sites;

The person licensed to use explosives and pyrotechnic articles shall submit in 14 days of the change the documents related to it and a document for paid fee at a rate determined by a tariff.

Upon receipt of the application and documentation, GDNP, respectively the LPS of MoI, shall assess the completeness and the correspondence of the submitted documentation with the requirements for issuing the respective permit and shall conduct an on-site inspection, if necessary.

In case of incompleteness and/or inconsistencies with the requirements, GDNP, respectively the LPS of MoI, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the deficiencies and/or inconsistencies found are not remedied within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of GDNP or an official authorized by him/her, or the head of LPS of MoI as per the location of the storage sites, in 14 days from the date of submission of the documentation shall reflect the change in the issued authorization.

How to request the service:

1. Submitting application at the respective counter
2. Using authorized courier service.

Request electronically:

There is no possibility of electronic submission

Validity:

As per the use permit validity

Fee:

20 BGN in accordance with Tariff 4. Payment by bank transfer or ATM.

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email for suggestions:

kos_ear@mvr.bg

Receiving the service result:

1. At an administrative services desk
2. Through an authorized courier service

1068 Issuing of permits for the storage of firearms and their ammunition by natural persons

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnic Articles, Art. 79, Para 1

Authority issuing an individual administrative act:

The director of National Police General Directorate or an official authorized by him/her, or the head of the LPS of MoI.

Reception of documents:

At an administrative services desk

Issuing procedure and necessary documents:

In order to obtain a storage permit, the person authorized to acquire firearms and ammunition for them shall submit to the Director of the General Directorate National Police (GDNP), respectively to the Head of the LPS of the MoI per the permanent address, a standard application and a document for a fee paid at a rate determined by a tariff.

Upon receipt of the application and documentation, GDNP, respectively LPS of the Ministry of Interior, shall evaluate the completeness and the correspondence of the submitted documentation with the requirements for issuing the respective permit and shall carry out an on-site inspection of the storage sites.

In case of deficiencies and/or inconsistency with the requirements, GDNP, respectively LPS of the Ministry of Interior, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the deficiencies and/or inconsistencies found are not remedied within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of GDNP or the head of LPS of the Ministry of Interior checks ex officio the following circumstances:

- whether pre-trial proceedings have been initiated for an intentional crime of a general nature against the natural person or the manager/managers and/or the members of the management bodies of the legal person;
- whether a notification under Art. 182, para. 2, item 2 or under Art. 221, para. 6 of the Tax and Insurance Procedure Code has been received;
- whether during the last three years two or more times have been placed in a sobering premises;

The director of the General Directorate National Police or an official authorized by him/her, respectively the head of the LPS of MoI, shall issue, or shall provide a motivated refusal to issue, a permit within a one-month period of the submission of the application.

The refusal is subject to appeal under the Administrative Procedure Code.

How to request the service:

1. Submitting an application at a desk;
2. Through an authorized courier service;
3. Electronically.

Request electronically:

Through the portal for electronic administrative services of the Ministry of Interior: <https://e-uslugi.mvr.bg>

Validity:

5 years

Fee:

20 BGN according to Tariff 4. Bank payment, ATM or via <https://e-uslugi.mvr.bg>.

Control body:

Higher authority

Appeal:

By the order of the Administrative Procedure Code.

Email address for suggestions: kos_ear@mvr.bg

Receiving the service result:

1. At an administrative services desk;
2. Through an authorized courier service.

675 Change of permits for storage of firearms and ammunition by natural persons

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnic Articles, art. 86, Para 4

Authority issuing an individual administrative act:

The director of National Police General Directorate or an official authorized by him, or the head of the LPS of MoI.

Reception of documents:

At an administrative services desk

Issuing procedure and necessary documents:

The person authorized to store firearms and ammunition shall notify the General Directorate National Police (GDNP), respectively the LPS of the Ministry of Interior when:

- changing the permanent address;
- acquiring a firearm.

The person who has received a storage permit shall submit in 14 days of the change the documents related to it and a document for a fee paid at a rate determined by a tariff.

Upon receipt of the application and documentation, GDNP, respectively LPS of the Ministry of Interior, shall evaluate the completeness and the correspondence of the submitted documentation with the requirements for issuing the respective permit and shall carry out an on-site inspection of the storage sites.

In case of incompleteness and/or inconsistency with the requirements, GDNP, respectively LPS of the Ministry of Interior, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the deficiencies and/or inconsistencies found are not remedied within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of GDNP or the head of the LPS of the Ministry of Interior shall check ex officio the following circumstances:

- whether pre-trial proceedings have been initiated for an intentional crime of a general nature against the natural person or the manager/managers and/or the members of the management bodies of the legal person;
- whether a notification under Art. 182, para. 2, item 2 or under Art. 221, para. 6 of the Tax and Insurance Procedure Code has been received;
- whether during the last three years two or more times have been placed in a sobering premises;

The director of the General Directorate National Police or an official authorized by him/her, respectively the head of the LPS of MoI, shall issue, or provide a motivated refusal to issue, a permit within a one-month period of the submission of the application.

The refusal is subject to appeal under the Administrative Procedure Code.

How to request the service:

1. Submitting an application at the respective desk;
2. Through an authorized courier service;
3. Electronically.

Request electronically:

Through the portal for electronic administrative services of the Ministry of Interior: <https://e-uslugi.mvr.bg>

Validity:

As per the validity of the storage permit

Fee:

5 BGN according to Tariff 4. Bank payment, ATM or via <https://e-uslugi.mvr.bg>.

Control body:

Higher authority

Appeal:

By the order of the Administrative Procedure Code.

Email address for suggestions: kos_ear@mvr.bg

Receiving the service result:

1. At an administrative services desk;
2. Through an authorized courier service.

942 Issuance of permits for storage of firearms and ammunition for them by natural and legal persons registered as traders, by cultural organizations under the Protection and Development of Culture Act and by non-profit legal entities

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnic Articles, art. 79, art. 80

Authority issuing an individual administrative act:

The director of National Police General Directorate or an official authorized by him/her, or the Head of LPS of MoI.

Reception of documents:

At an administrative services desk

Issuing procedure and necessary documents:

In case of issued permit for acquisition of firearms and ammunition:

In order to obtain a storage permit, the person authorized to acquire firearms and ammunition for them shall submit to the Director of the General Directorate National Police (GDNP), respectively to the head of the LPS of the Ministry of Interior as per the location of the storage site, a model application and a document for the fee paid at a rate determined by a tariff.

In cases without a permit for acquisition of firearms and ammunition:

This relates to persons who have premises for storing firearms and ammunition for them.

In order to obtain a storage permit, a person shall submit to the Director of General Directorate National Police (GDNP), respectively to the Head of the LPS of the Ministry of the Interior as per the location of the storage site, an application, including UIC when registered under the Commercial Law, or apply a certificate of entry in the respective register under the national legislation of the other Member State - in a legalized translation into Bulgarian and submit the following documents:

1. Authorization for use of the sites or another substituting document, issued under the Spatial Development Act;
2. Document certifying the legal basis for the use of the sites;

3. Passport for the storage of firearms and their ammunition;
4. A copy of a contract with a person performing private security activity;
5. Copy of employment contract, qualification certificate, if the person is a foreign citizen - a document certifying that the person has not been convicted of a criminal offense of a general nature, an official document issued by a judicial authority or a relevant document under the national legislation of the other State, stating that there is no criminal proceedings against the person for a criminal offense of a general nature, a medical certificate from a medical establishment or a relevant document under the national legislation of another state certifying that the person does not suffer from mental disorders of the following categories of employee:
 - the warehouse manager;
 - employees who supervise compliance with labor safety rules when dealing with weapons and ammunition;
 - specialists who keep records of the shipment of products.
6. Managers shall enclose also:
 - if the manager, the managers or the members of the management bodies of the person are foreign nationals - a document certifying that the person concerned has not been convicted of a criminal offense of a general nature,
 - an official document issued by a judicial authority or a relevant document under the national law of other state certifying that the person has no criminal proceedings for a criminal offense of a general nature,
 - medical certificate from a medical establishment or a corresponding document under the national legislation of the other country certifying that the person does not suffer from mental disorders.
7. Document for paid fee at a rate determined by a tariff.

In order to obtain a firearms storage permit, cultural organizations under the Culture Protection and Development Act and those under the national law of another Member State who do not have permission to acquire and wish to hire firearms, shall submit to the Director of GDNP, respectively to the head of the LPS of the Ministry of the Interior as per the location of the storage site, a model application stating:

- Unified Identity Code (UIC) when registered under the Commercial Code or a certificate for entry in the register under the Non-Profit Legal Entities Act, or a certificate for entry in the relevant register under the national law of the other Member State - in a legalized translation in Bulgarian ;
- address of the storage premises;
- valid reason for issuing the authorization;
- name and address of the landlord;
- type and quantity of firearms.

The application shall be accompanied by:

1. Copy of a contract for performing security activities using signal-security system;
2. Document for paid fee at a rate determined by a tariff.

Upon receipt of the application and documentation, GDNP, respectively RD of the Ministry of Interior, shall evaluate the completeness and the correspondence of the submitted documentation with the requirements for issuing the respective permit and shall carry out an on-site inspection of the storage sites.

In case of incompleteness and / or inconsistency with the requirements, GDNP, respectively LPS of the Ministry of Interior, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the deficiencies and/or inconsistencies found are not remedied within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of GDNP or the head of LPS of the Ministry of Interior shall check ex officio the following circumstances:

- whether pre-trial proceedings have been initiated for an intentional crime of a general nature against the natural person or the manager managers and/or the members of the management bodies of the legal person;
- whether a notification under Art. 182, para. 2, item 2 or under Art. 221, para. 6 of the Tax and Insurance Procedure Code has been received;
- whether during the last three years two or more times have been placed in a sobering premises;

The director of the General Directorate National Police or an official authorized by him/her, respectively the head of the LPS of MoI, shall issue, or provide a motivated refusal to issue, a permit within a one-month period of the submission of the application.

The refusal is subject to appeal under the Administrative Procedure Code.

How to request the service:

1. Submitting an application at the respective desk;
2. Through an authorized courier service;
3. Electronically.

Request electronically:

Through the portal for electronic administrative services of the Ministry of Interior: <https://e-uslugi.mvr.bg>

Validity:

5 years

Fee:

300 BGN according to Tariff 4. Bank payment, ATM or via <https://e-uslugi.mvr.bg>.

Control body:

Higher authority

Appeal:

By the order of the Administrative Procedure Code.

Email address for suggestions: kos_ear@mvr.bg

Receiving the service result:

1. At an administrative services desk;
2. Through an authorized courier service.

1540 Change of permits for storage of firearms and ammunition for them by natural and legal persons, registered as traders, by cultural organizations under the Protection and Development of Culture Act and by non-profit legal entities

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnic Articles, art. 86, Para 4

Authority issuing an individual administrative act:

The director of National Police General Directorate or an official authorized by him/her, or the Head of the LPS of MoI.

Reception of documents:

At an administrative services desk

Issuing procedure and necessary documents:

The person who has been authorized to store firearms and ammunition for them shall notify the General Directorate National Police (GDNP), respectively the LPS of the Ministry of Interior when:

- changing the address of objects for storing firearms and ammunition for them;
- in case of change of the commercial registration/registration as a non-profit legal entity;
- when acquiring a weapon.

The person who has been authorized to store firearms and ammunition for them, shall submit in 14 days of the change, the documents related to it, and a document of paid fee at a rate determined by a tariff.

Upon receipt of the documents, GDNP, respectively the LPS of the Ministry of Interior, shall assess the completeness and the correspondence of the submitted documents with the requirements for issuing the permit and, if necessary, shall conduct an on-site inspection of the storage sites.

In case of incompleteness and/or inconsistency with the requirements, GDNP respectively the LPS of the Ministry of Interior shall inform the applicant in writing and shall give instructions and a 30-day period for their removal.

If the deficiencies and/or inconsistencies found are not removed within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of GDNP or an official authorized by him/her or the head of LPS as per the location of the storage sites, in 14 days of the filing date of the documentation shall reflect the change in the issued storage permit.

How to request the service:

1. Submitting an application at the respective desk;
2. Through an authorized courier service;
3. Electronically.

Request electronically:

Through the portal for electronic administrative services of the Ministry of Interior: <https://e-uslugi.mvr.bg>

Validity:

As per the validity of the storage permit

Fee:

30 BGN according to Tariff 4. Bank payment, ATM or via <https://e-uslugi.mvr.bg>.

Control body:

Higher authority

Appeal:

By the order of the Administrative Procedure Code.

Email address for suggestions: kos_ear@mvr.bg

Receiving the service result:

1. At an administrative services desk;
2. Through an authorized courier service.

231 Issuing of permits for the carry and use of firearms and ammunition for them

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnic Articles, art. 81

Authority issuing an individual administrative act:

The director of National Police General Directorate or an official authorized by him, or the head of the LPS of MoI.

Reception of documents:

At an administrative services desk

Issuing procedure and necessary documents:

In order to obtain permission to carry and use firearms and ammunition for them, Bulgarian citizens, nationals of other Member States, residing in the territory of the Republic of Bulgaria, and third-country nationals residing on the territory of the Republic of Bulgaria who have obtained permits for acquisition and storage, shall submit a standard application to the Director of General Directorate National Police (GDNP), respectively to the head of LPS of the Ministry of Interior as per the permanent address, accompanied by:

1. A document for completed course and exam for firearms handling or an official note from the Ministry of Interior (MoI), State Agency for National Security (SANS), DAR, State Agency Technical Operations (DATO), General Directorate Security and General Directorate Execution of Penalties at the Ministry of Justice, the Bureau of Protection at the Chief Prosecutor's Office, Armed Forces officers, officers and sergeants from the National Service for Protection (NSO), the State Commission for Security of Information (DKSI) or former employees or servicemen from the listed institutions - for official or self-defense purposes, a hunting ticket - for hunting purposes, or a membership document of the respective sports organization under the Physical Education and Sports Act - for sporting purposes;
2. Suitability certificate when the weapon is not new;
3. Document for paid fee at a rate determined by a tariff.

Where natural persons and legal entities registered as traders, sports and cultural organizations and hunting associations registered under the national law of a Member State, and entities established by law or by an act of the Council of Ministers have received an acquisition and storage permit, they shall submit to the Director of GDNP, respectively the head of LPS of the Ministry of Interior as per the location of the firearms storage facility and their ammunition, a standard application for issuing permit for carrying and using firearms and ammunition for them, for their personnel or members.

The application shall state the grounds for the authorization and the following documents shall be submitted:

1. Copy of a labor or civil contract of the employees or a document certifying the membership in the organization concerned;

2. Copy of the organization's permits for acquisition and storage.

3. For each employee or member of an organisation and for each firearm, the following shall apply:

- a document for completed course and test or a service note that they are former employees or former servicemen from the Ministry of Interior (MoI), State Agency National Security (SANS), DAR, State Agency Technical Operations (DATO), General Directorate Security and General Directorate Execution of Penalties at the Ministry of Justice, the Bureau of Protection at the Chief Prosecutor's Office, Armed Forces officers, officers and sergeants from the National Service for Protection (NSO), State Commission for Security of Information (DKSI) or former employees or servicemen from the listed institutions - for official purposes, a hunting ticket - for hunting purposes, or a document for membership of the relevant sports organization under the Physical Education and Sport Act - for sporting purposes;

- suitability certificate when the firearm is not new;

- document for a fee paid at a rate determined by a tariff;

- if the person is a foreign citizen - a document certifying that the person concerned has not been convicted of general crimes;

- an official document issued by a judicial authority or a relevant document under the national law of other country certifying that the person has no criminal proceedings for a criminal offense of general nature;

- a medical certificate from a medical establishment or a relevant document under the national legislation of the other country certifying that the person does not suffer from mental disorders.

In order to obtain permission to carry and use firearms and ammunition, a natural person residing in the territory of another Member State shall submit to the Director of GDNP the following documents:

1. A document for completed course and exam for firearms - for official or self-defense purposes, hunting ticket - for hunting purposes, or document for membership of the relevant sports organization under the Physical Education and Sport Act - for sporting purposes;

2. Two photos of 1.5 to 2.5 cm in size;

3. Suitability certificate when the weapon is not new;

4. Document for paid fee at the rate determined by a tariff;

5. Prior written consent issued by a competent authority of the other Member State.

Upon receipt of the application and documentation, GDNP, respectively LPS of the Ministry of Interior, shall evaluate the completeness and the correspondence of the submitted documentation with the requirements for issuing the respective permit and shall carry out an on-site inspection of the storage sites.

In case of incompleteness and/or inconsistency with the requirements, GDNP, respectively RD of the Ministry of Interior, shall notify the applicant in writing and shall give instructions and a 30-day period for their removal.

If the deficiencies and/or inconsistencies found are not remedied within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of GDNP or the head of LPS of the Ministry of Interior shall check ex officio the following circumstances:

- whether pre-trial proceedings have been initiated for an intentional crime of a general nature against the natural person or the manager/managers and/or the members of the management bodies of the legal person;

- whether a notification under Art. 182, para. 2, item 2 or under Art. 221, para. 6 of the Tax and Insurance Procedure Code has been received;

- whether during the last three years two or more times have been placed in a sobering premises;

The director of the National Police General Directorate or an official authorized by him/her, respectively the head of the LPS of MoI, shall issue, or provide a motivated refusal to issue, a permit within a one-month period of the submission of the application.

The refusal is subject to appeal under the Administrative Procedure Code.

How to request the service:

1. Submitting an application at the respective desk;
2. Through an authorized courier service;
3. Electronically.

Request electronically:

Through the portal for electronic administrative services of the Ministry of Interior: <https://e-uslugi.mvr.bg>

Validity:

As per the validity of the storage permit

Fee:

20 BGN according to Tariff 4. Bank payment, ATM or via <https://e-uslugi.mvr.bg>.

Control body:

Higher authority

Appeal:

By the order of the Administrative Procedure Code.

Email address for suggestions: kos_ear@mvr.bg

Receiving the service result:

1. At an administrative services desk;
2. Through an authorized courier service.

1320 Change of permits for carrying and using firearms and ammunition for them

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnic Articles, art. 86, Para 4

Authority issuing an individual administrative act:

The director of the General Directorate National Police or an official authorized by him/her, or the head of the LPS of MoI.

Reception of documents:

At an administrative services desk

Issuing procedure and necessary documents:

The person authorized to carry and use firearms and ammunition for them shall notify the Ministry of Interior's Directorate General National Police (GDNP), respectively the LPS of the Ministry of Interior, in case of:

- change of the permanent address,

- change the address of sites for storing firearms and ammunition for them;
- termination of the legal relationship with employees or members of legal persons, sports or hunting companies, which have been authorized to carry and use firearms and ammunition for them;
- acquiring a weapon.

The person authorized to carry and use firearms and ammunition for them shall submit, within 14 days of the change, the documents related to it and a document of paid fee at a rate determined by a tariff.

Upon receipt of the documents, GDNP, respectively the LPS of the Ministry of Interior, shall assess the completeness and the correspondence of the submitted documents with the requirements for issuing the permit and, if necessary, shall conduct an on-site inspection of the storage sites.

In case of incompleteness and/or inconsistency with the requirements, GDNP, respectively LPS, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the deficiencies and/or inconsistencies found are not remedied within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of GDNP or an official authorized by him/her, or the head of LPS as per the location of the storage sites, within 14 days from the filing date of the documentation shall reflect the change in the issued permit for carry and use.

How to request the service:

1. Submitting an application at the respective desk;
2. Through an authorized courier service;
3. Electronically.

Request electronically:

Through the portal for electronic administrative services of the Ministry of Interior: <https://e-uslugi.mvr.bg>

Validity:

As per the validity of the storage permit

Fee:

5 BGN according to Tariff 4. Bank payment, ATM or via <https://e-uslugi.mvr.bg>.

Control body:

Higher authority

Appeal:

By the order of the Administrative Procedure Code.

Email address for suggestions: kos_ear@mvr.bg

Receiving the service result:

1. At an administrative services desk;
2. Through an authorized courier service.

1321 Issuance of permits for transportation of firearms, ammunition for firearms, explosives and pyrotechnic articles on the territory of the Republic of Bulgaria by natural and legal persons registered as traders and by non-profit legal entities

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnic Articles, art. 99, Para 1

Authority issuing an individual administrative act:

The director of General Directorate National Police or an official authorized by him/her, or the head of LPS of MoI

Reception of documents:

At an administrative services desk

Issuing procedure and necessary documents:

Permits for transportation of explosives, pyrotechnic articles, firearms and ammunition on the territory of the Republic of Bulgaria shall be issued to natural and legal persons registered as traders, non-profit legal entities registered under the national legislation of a Member State and persons created by a law or by an act of the Council of Ministers, which have been granted permission for production, trade, acquisition and/or storage.

The persons shall submit a standard application to the General Directorate National Police (GDNP) of the Ministry of Interior or to the LPS of the Ministry of Interior, on whose territory explosives, pyrotechnic articles, firearms and ammunition will be transported, accompanied by the following documents :

1. Copy of a contract with persons performing private security activities;
2. Certificate of suitability of the vehicle, if required, in accordance with the requirements of the international agreements for transportation of dangerous goods to which the Republic of Bulgaria is a party;
3. Document for paid fee at a rate determined by a tariff.

Exceptions (no permit is required in the following cases):

- Natural persons authorized to acquire, store and/or carry and use their own firearms, ammunition and capsules and gunpowder on the territory of the Republic of Bulgaria with the appropriate permission.
- Persons authorized to acquire, store and/or carry and use firearms and their ammunition for collection or for cultural purposes shall transport their own firearms and ammunition for collection or cultural purposes on the territory of the Republic of Bulgaria with the appropriate authorization if they are secured.
- Category 1 fireworks, Category 2 fireworks - up to 5kg gross weight, Category 3 - up to 10 single pieces, and stage pyrotechnic articles of categories T1 and T2 in quantities of up to 10kg gross weight.
- Transportation of ammunition for non-fire weapons is not required.

Upon receipt of the application and documents, DGNP or LPS of the Ministry of the Interior, on whose territory the explosives, pyrotechnic articles, firearms and ammunition will be transported, shall assess the completeness and the correspondence of the submitted documents with the requirements for issuing the permit.

In case of incompleteness and/or inconsistency with the requirements for the issue of permits, GDNP, respectively the LPS, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the deficiencies and/or inconsistencies found are not remedied within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of GDNP or an official authorized by him/her, or the head of LPS of the Ministry of Interior, shall issue a permit or reasonably refuse to issue it within one month of the filing of the application.

The refusal is subject to appeal under the Administrative Procedure Code.

How to request the service:

1. Submitting application at the respective desk
2. Through an authorized courier service.

Request electronically:

There is no possibility of electronic submission

Validity:

6 months

Fee:

50 BGN in accordance with Tariff 4. Payment by bank transfer or ATM.

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email for suggestions:

kos_ear@mvr.bg

Receiving the service result:

1. At an administrative services desk
2. Through an authorized courier service

242 Issuing of permits for transportation of explosives and pyrotechnic articles on the territory of the Republic of Bulgaria by natural persons

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnic Articles, art. 99, Para 2

Authority issuing an individual administrative act:

The director of General Directorate National Police or an official authorized by him/her, or the head of the LPS of MoI.

Reception of documents:

At an administrative services desk

Issuing procedure and necessary documents:

A permit for the transport of explosives and pyrotechnic articles shall be issued to natural persons who have obtained a permit for acquisition.

In order to obtain a transport permit, the persons shall submit a standard application to the General Directorate National Police (GDNP) or to the LPS of the Ministry of Interior on which territory the explosives, the pyrotechnic articles will be transported, accompanied by the following documents:

1. Copy of a contract with a person performing a private security activity;
2. Certificate of suitability of the vehicle, if required, in accordance with the requirements of the international agreements for transportation of dangerous goods to which the Republic of Bulgaria is a party;
3. Document for paid fee at a rate determined by a tariff.

Exceptions: Transportation permits shall not be required for fireworks category 1, Category 2 fireworks - up to 5 kg gross weight, Category 3 - up to 10 single pieces, and for single pyrotechnic articles of T1 and T2 categories in quantities of up to 10 kg gross weight.

Upon receipt of the application and documents, GDNP or the LPS on which territory the explosives, the pyrotechnic articles will be transported, shall assess the completeness and the correspondence of the submitted documents with the requirements for issuing the permit.

In case of incompleteness and/or inconsistency with the permitting requirements, GDNP, respectively the LPS, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the deficiencies and/or inconsistencies found are not remedied within the given time limit, the procedure for issuing the authorization shall be terminated.

The Director of GDNP or an official authorized by him/her, or the head of LPS of the Ministry of Interior, shall issue a permit or reasonably refuse to issue it within one month of the filing of the application.

The refusal is subject to appeal under the Administrative Procedure Code.

How to request the service:

1. Submitting an application at the respective desk;
2. Through an authorized courier service;
3. Electronically.

Request electronically:

Through the portal for electronic administrative services of the Ministry of Interior: <https://e-uslugi.mvr.bg>

Validity:

6 months

Fee:

20 BGN according to Tariff 4. Bank payment, ATM or via <https://e-uslugi.mvr.bg>.

Control body:
Higher authority

Appeal:
By the order of the Administrative Procedure Code.

Email address for suggestions: kos_ear@mvr.bg

Receiving the service result:
1. At an administrative services desk;
2. Through an authorized courier service.

1302 Issuing a permit for repair activities on weapons and ammunitions by natural persons and legal entities registered as merchants

Legal grounds:
Law on Arms, Ammunitions, Explosives and Pyrotechnical Articles – Art. 133, Para 1,

Authority, issuing an individual administrative act:
The Director of the National Police General Directorate or an authorized official

Reception of documents:
At an administrative services desk

Issuing procedure and required documents:

Repair activities are:

- Disassembling of weapons, exchange of unfit parts with new or recycled parts and assembling of weapons for use;
- operations, foreseen by the respective technologies in order to bring the firearm ammunitions in conformity with established standards for use;
- technical inspections;
- rendering expert's opinion for technical compliance;
- securing weapons from unpredictable use;
- rendering expert's opinion on pneumatic weapons muzzle energy.

Persons engaged in repair activities should have suitable premises, meeting the requirements for physical protection of buildings, as per the Spatial Planning Act, and should have a permit issued under the Spatial Planning Act.

The persons shall submit a sample application to the director of the National Police General Directorate – MoI, or to the head of the respective local police station as per the location of the premises. The application should contain the Unified Identification Code according to the Commercial Act or have an enclosed copy of the entry into the National register of the issuing country with legalized Bulgarian translation.

Documents to enclose:

1. Permit for use of premises or another document under the Spatial Planning Act
2. Document on the legal right to use the premises;
3. Passport of the warehouse for storage of explosives, weapons, ammunitions and pyrotechnical articles;

4. Safety instructions of manufacturers for manipulations with explosives, weapons, ammunitions and pyrotechnical articles;
5. Document for paid state fees as per the tariff;
6. Document for qualification of employees involved in repair activities;
7. Copy of the contract with the person, performing private security activities;
8. Copy of the contract for Security Alarm System of the premises;
9. If the manager/the managers or the Board members of the company are foreign citizens, a document should certify a clean police record;
10. Official document, certifying that the manager/the managers or the Board members are in no penal procedures for intentional crime of general nature;
11. Medical certificate or similar document under the national legislation of the foreign country, certifying that the manager/the managers or the Board members are in good mental health;
12. Declaration signed by the manager/the managers or the Board members, certifying that:
 - o In the past three years the person has not been treated for drug use in medical premises under chapter 5, section II of the Health Act;
 - o In the last three years the person has not been accommodated two or more times in sobering stations;
 - o The person has committed no breach of public order three or more times for the past three years and no administrative fines have been imposed;
 - o In the past three years no measures have been imposed against the person under the Protection from Domestic Violence Act.

Upon receipt of the documents, the National Police General Directorate - MoI or the respective local police station as per the location of the premises shall assess the completeness and the correspondence of the submitted documents to the requirements and shall perform a check of the repair premises.

In case of incompleteness and / or inconsistency with the requirements, the National Police General Directorate, or the respective local police station shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the found incompleteness and / or inconsistencies are not remedied within the given time, the procedure for issuing a permit shall be terminated.

The Director of the National Police General Directorate or an authorized official shall issue the permit, or a motivated refusal of permit issuance, within one month of the filing of the application. The refusal is subject to appeal under the Administrative Procedure Code.

How to request the service:

1. By submitting an application at a desk;
2. Via an authorized courier service;
3. Electronically.

Request electronically:

Via the portal for electronic administrative services of the Ministry of Interior: <https://e-uslugi.mvr.bg>

Validity:

5 years

Fee:

300 BGN according to Tariff 4. Bank payment, ATM or via <https://e-uslugi.mvr.bg>

Control body:
Higher authority

Appeal:
As per the procedures of the Administrative Procedure Code.

Email address for suggestions: kos_ear@mvr.bg

Receiving the document:
1. At an administrative services desk;
2. Using an authorized courier service.

678 Change of permits on repairs of arms and ammunitions by natural persons and legal entities registered as merchants

Legal grounds:
Law on Arms, Ammunition, Explosives and Pyrotechnical Articles – Art. 139

Authority issuing an individual administrative act:
The Director of the National Police General Directorate or an authorized official or the head of the respective local police station

Reception of documents:
At an administrative services desk

Issuing procedure and required documents:
The person who received the permit to repair arms and ammunitions shall inform the director of the National Police General Directorate or the head of the local police station in case of:

- Reorganization of premises
- Change of employees undertaking the repair
- Change in the commercial registration.

Within 14 days after receipt of the permit for repair, all documents concerning the repair shall be submitted, together with the document for paid state fees as per the tariff.

The documents are checked by the National Police General Directorate or by the respective Police Station as per the location of repair premises.

In case of incompleteness and / or inconsistency with the requirements, the National Police General Directorate, or the respective Police station, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the incompleteness and / or inconsistencies are not remedied within the given time frame, the procedure for issuing a permit shall be terminated.

The Director of the National Police General Directorate or an authorized official, or the head of the respective local police station as per the location of repair premises, shall register the change in the repair permit within 14 days.

How to request the service:

1. By submitting an application at a desk;
2. Via an authorized courier service;
3. Electronically.

Request electronically:

Via the portal for electronic administrative services of the Ministry of Interior: <https://e-uslugi.mvr.bg>

Validity:

6 months

Fee:

30 BGN according to Tariff 4. Bank payment, ATM or via <https://e-uslugi.mvr.bg>

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email address for suggestions: kos_ear@mvr.bg

Receiving the document:

1. At an administrative services desk;
2. Using an authorized courier service.

1078 Issuing duplicates of permits, documents and certificates under the Law on Arms, Ammunition, Explosives and Pyrotechnics

Legal grounds:

Ministry of Interior Fees Tariff Nr. 4 on state fees - Art. 1, Para 5

Authority issuing an individual administrative act:

The Director of the National Police General Directorate or an authorized official or the head of the respective local police station

Reception of documents:

At an administrative services desk

Issuing procedure and required documents:

A duplicate can be issued in the following cases:

- destruction of the document integrity;
- deletion of part of the information;
- theft of document;
- loss;
- destruction.

The applicant shall submit a sample application to the authority that has issued the permit.

The director of the National Police General Directorate or an authorized official or the head of the respective local police station, shall issue a new document with the same term of validity and information.

How to request the service:

1. By submitting an application at a desk;
2. Via an authorized courier service;
3. Electronically.

Request electronically:

Via the portal for electronic administrative services of the Ministry of Interior: <https://e-uslugi.mvr.bg>

Validity:

6 months

Fee:

5 BGN according to Tariff 4. Bank payment, ATM or via <https://e-uslugi.mvr.bg>

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email address for suggestions: kos_ear@mvr.bg

Receiving the document:

1. At an administrative services desk;
2. Using an authorized courier service.

1541 Notification on acquisition of non-gun weapon and permit issuance

Within 14 days after the acquisition of a gas or signal and/or pneumatic weapon with kinetic energy above 24 Joule, Bulgarian citizens, citizens of other member-states, residing in the Republic of Bulgaria, citizens of third countries with permanent residence in Bulgaria, natural persons and legal entities registered as merchants under the Commercial Act, shall notify the head of the respective local police station as per the residence address or seat of entity.

The notification shall be submitted within 14 days of acquisition of the non-gun weapon. The non-gun weapon certificate is issued by the head of the police station.

2786 Issuing permits for use of firearms and ammunitions at shooting stands

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnical Articles - Art. 81a, Para 1

Authority issuing an individual administrative act:

The Director of the National Police General Directorate or an authorized official or the head of the respective local police station.

Reception of documents:

At an administrative services desk

Procedure and required documents:

The application shall be submitted at the respective local police department as per the location of the premises or at the National Police General Directorate. The Unified Identification Code under the Commercial Act, or the entry into the Non-profit Legal Entity Register, or the National Register, with a legalized Bulgarian translation, have to be stated.

Enclosures to the application:

1. Permit on the use of premises or other similar document under the Spatial Development Act;
2. Document certifying the legal right to use the premises;
3. List of the types of firearms and ammunitions for them;
4. Clean Police Record – for the manager/managers or Board members, if the person is a foreign citizen
5. Document concerning certification of shooting instructor/instructors or trainer/trainers, and if the persons are foreign citizens – a clean police record for each person.
6. Document on paid fee, as per the tariff.

The documents are checked by the National Police General Directorate or by the respective police station as per the location of repair premises, if necessary - the location is checked.

In case of incompleteness and / or inconsistency with the requirements, the National Police General Directorate, or the respective Police station, shall notify the applicant in writing and give instructions and a 30-day period for their removal.

If the found incompleteness and / or inconsistencies are not remedied within the given time frame, the procedure for issuing a permit shall be terminated.

The formal check of circumstances, concerning the persons, includes the following checks:

- Whether there is received notification under Art. 182, Para 2, item 2 or under Art. 221, Para 6 of the Tax-Insurance Procedure Code;
- whether the person has been detained in sobering stations two or more times for the last three years;
- whether the person has committed three or more times a breach of public order, for which administrative penalties have been imposed;
- whether against the person there are any pre-trial proceedings for intentional crime of general nature.

The director of the National Police General Directorate – MoI or an authorized person, or the head of the local police station, shall issue a permit for the respective activity, or a motivated refusal, within 1 month of application submission.

The refusal is subject to appeal under the Administrative Procedure Code.

How to request the service:

1. By submitting an application at a desk;
2. Via an authorized courier service;
3. Electronically.

Request electronically:

Via the portal for electronic administrative services of the Ministry of Interior: <https://e-uslugi.mvr.bg>

Validity:

5 years

Fee:

300 BGN according to Tariff 4. Bank payment, ATM or via <https://e-uslugi.mvr.bg>

Control body:

Higher authority

Appeal:

As per the procedures of the Administrative Procedure Code.

Email address for suggestions: kos_ear@mvr.bg

Receiving the document:

1. At an administrative services desk;
2. Using an authorized courier service.

2788 Acceptance of notification on sale, donation or replacement of firearms or non-gun weapons

Legal grounds:

Law on Arms, Ammunition, Explosives and Pyrotechnical Articles - Art. 55, Art. 57, Para 1

Authority issuing an individual administrative act:

The National Police General Directorate or a local police station

Reception of documents:

At an administrative services desk

Procedure and required documents:

The person who possesses a permit to acquire, store and/or wear and use firearms and ammunitions, shall notify in writing the competent authority that has issued the respective permits, about their intention to sell, replace or donate the firearms and ammunitions for them to another person, who possesses a permit to acquire this type of firearms and ammunitions.

Persons who sell or donate their gas or signal weapon and/or pneumatic weapon with kinetic energy above 24 Joule or replace it, has to notify in writing within a 7-day period the head of the respective police station as per the location of the legal entity or per the address of residence of the natural persons.

How to request the service:

1. Submitting the application at the respective desk;
2. Using an authorized courier service.

Request electronically:

There is no possibility for electronic submission.

Validity:
Unlimited

Fee:
Free of charge

Control body:
Higher authority

Appeal:
As per the procedures of the Administrative Procedure Code.

Email for suggestions:
kos_ear@mvr.bg

Receiving the document:
1. At an administrative services desk;
2. Using an authorized courier service.

Template

**TO
THE DIRECTOR OF
THE NATIONAL POLICE
GENERAL DIRECTORATE
/OR THE POLICE STATION OR
THE REGIONAL DIRECTORATE OF
INTERIOR/**

A P P L I C A T I O N

From _____
/full information regarding the legal entity and natural persons/

Personal No /UIC / BULSTAT: _____, ID card/Passport _____
date of issue _____, issuing authority _____

Address: _____
/for legal entities as per the location of the premises, for natural persons as per the permanent
address/

Telephone: office: _____ mobile: _____

Dear Director,

Hereby I request the issuance of the following document:

/Specify the type of document requested for the types of activities related to Arms, Ammunition, Explosives
Pyrotechnics/

Attachments: / a list of enclosed documents /

Date: _____

City: _____

Signature: _____

/stamp/